



## Fortnightly Preparation Schedule

Let say the Metta Circle meeting is conducted every second and fourth Thursday of the month.

Metta Ambassador and Assistant(s) preparation schedule towards the Metta Circle gathering:

Mon	Tues	Wed	Thu	Fri	Sat	Sun
			Review discussion topic	Call members to attend - advise topic - prayer request - refreshment		

Mon	Tue	Wed	Thu	Fri	Sat	Sun
	Prepare for Metta Circle & review discussion topic - props & equipments - stories - venue, etc		<b><i>Metta Circle Gathering</i></b>			